



COLLEGE of OCCUPATIONAL
THERAPISTS of NOVA SCOTIA

380 Bedford Hwy, Suite 203 Halifax, NS B3M 2L4
P: 902-455-0556 | www.cotns.ca

May 21, 2024

Re: CALL FOR NOMINATIONS

Dear Registrants,

In accordance with the College's *Act, Regulations*, and Policy 202.1 (Election of Board Members), the Nominations Committee is inviting nominations from registrants for two positions on the Board for a 2-year term. Should an election be required, it will be held between July 5-10, 2024.

It is in the public interest, as well as the best interest of all occupational therapists, to have a diverse group participating in the ongoing strategic planning of the College. We encourage you to consider submitting a nomination.

Pursuant to Policy 202.1, all candidates must meet the following criteria:

1. Registrants must be on the General register, be in good standing, and possess a minimum of two years of practice experience;
2. A registrant is not eligible for election to the Board if:
 - a. they have terms, conditions, or limitations imposed on their licence;
 - b. they are subject to a current investigation into their practice, inside or outside of Nova Scotia;
 - c. they are subject to any disciplinary or incapacity proceeding inside or outside of Nova Scotia;
 - d. they have been convicted of a criminal, drug, or any other offense relevant to the suitability to practise occupational therapy;
 - e. their licence has been suspended or revoked in the preceding six years;
 - f. they are, or were in the 3 years preceding the election, a director, officer, or employee of an occupational therapy professional association; or
 - g. they are, or were in the 3 years preceding the election, an employee of a union representing occupational therapists or a steward of a union; or
 - h. they are, or were in the 3 years preceding the election, employed by the College.
3. An elected Board member who has held office as a Board member for six (6) consecutive years is not eligible for election to the Board until at least one (1) year after the expiry of the consecutive period.

Nominations will be reviewed by the Nominations Committee to determine the eligibility of candidates, pursuant to the *Act, Regulations*, and relevant policies, including Policy 202.1 (Election of Board Members) and Policy 109.0 (Conflict of Interest).



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Completed nomination forms must be received by the Nominations Committee, care of the Executive Director & Registrar, no later than **June 18th, 2024 – 1:00 pm(Atlantic)**.

Please contact the College with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Wong', written over a faint, light grey circular stamp.

Kevin Wong, OT Reg (NS)
Executive Director & Registrar



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**BOARD OF DIRECTORS
NOMINATION FORM**

I, (please print) _____ agree to stand for election to the Board of the College of Occupational Therapists of Nova Scotia (COTNS) for a 2 year term. I have read and understood the eligibility criteria and confirm that I am eligible, that I will uphold the mandate, vision and values of the College, and that I will conduct myself in a manner that is respectful, trustworthy, prudent and lawful.

SIGNATURE OF NOMINEE

DATE

Please attach a 150-word summary that addresses the following:

- 1) Your education;
- 2) Your experience related to occupational therapy; and
- 3) Your qualities and experience that would be an asset to the Board.

Nomination supported by:

1. Name of COTNS registrant:

2. Name of COTNS registrant:

Telephone number:

Telephone number:

Please return this form by mail or e-mail, no later than **June 18th, 2024 – 1:00pm (AT)** to:

College of Occupational Therapists of Nova Scotia
380 Bedford Hwy, Suite 302
Halifax, NS B3M 2L4
Phone (902) 455-0556 or 1-877-455-0556
registrar@cotns.ca



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**BOARD OF DIRECTORS
NOMINATION FORM**

I, (please print) _____, am a registrant in
good standing of COTNS, and I support the nomination of (please print)
_____ to the Board of the College of
Occupational Therapists of Nova Scotia.

SIGNATURE

DATE

COTNS Registration #

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