



Draft Virtual Annual General Meeting Minutes
Zoom Webinar
June 23, 2022

Voting Attendees

Arlene Allen-McCarthy
Holly Barss
Sherri Bezanson
Stephanie Bizzeth
Nicole Boudreau
Christine Bray
Jocelyn Brown
Krista Buchanan
Nicole Butler
Chantelle Capone
Laura Caron
Victoria Cernjak
Lisa Chisholm
Joanne Comeau
Lacey Cox
Jen Davis
Lyndsay Duffin
Ruth Duggan
Dorothy Edem
Marybeth Fleming
Lindsay Fisher Millard
Annette Fraser
Sheila Fricker

Kailee Garfield
Amanda Goddard
Jonathan Harris
Morgan Hawkes
Rochelle Heighton
Kelsey Hunter
Victoria Jessome
Sarah Keefe
Cheryl Lake
Karen Landry
Heidi Lauckner
Brittany Lee
Cherie Lewis
Diane MacKenzie
Jaclyn MacLeod
Meghan MacLeod
Christine Marchessault
Maggie McCann
Jillian Mercer
Saholy Mevamanana
Randi Monroe
Sean Murphy
Catherine-Anne Murray

Natalie O'Mara
Cynthia Osborne
Kathryn Parsons
Tara Pride
Lynn Renton
Leticia Richer
Lisa Saunders-Green
Angie Selig
Bevan Sequeira
Crystal Skinner
Cynthia Stilwell
Sue Street
Sarah Teklet
Scott Thieu
Joanne Thorne
Dara Tugwell
Emily Webber
Heather White
Andrew Wilson
Kevin Wong
Lindsay Yaffe

Non-Voting Attendees

Maria Lasheras
Jenn MacKay-Myra

Tonia O'Rielly
Carrie Rice

Phil Veinotte
Emma Young

1. Call to Order

The AGM was called to order at 12:38pm by Marybeth Fleming, Chair of the COTNS Board. Marybeth read the following acknowledgment:

The College of Occupational Therapists of Nova Scotia would like to acknowledge that we are on the ancestral and unceded territory of the Mi'kmaq people. We are all treaty people.

The College of Occupational Therapists of Nova Scotia (College) Board and staff introduced themselves.

2. Approval of Agenda

Motion: It was moved by Scott Thieu and seconded by Karen Landry that the Agenda be approved as circulated. Motion carried.

3. Approval of the 2021 AGM Minutes

Motion: It was moved by Nicole Butler and seconded by Lynn Renton that the June 24, 2021, Minutes be approved as circulated. Motion carried.

4. Auditor's Report

Baker Tilly NS was represented by Tonia O'Rielly, CPA, CA and Emma Young, CPA, CA. Emma Young presented the audited financials.

Motion: It was moved by Cherie Lewis and seconded by Lynn Renton that the Auditor's report was received. Motion Carried.

Motion: It was moved by Victoria Cernjak and seconded by Christine Marchessault that COTNS reappoint BakerTilly NS as the 2022-2023 Auditors. Motion carried.

5. Annual Report

Kevin Wong, Registrar of COTNS, reviewed highlights of the annual report including the registrations over the past year by the Credentials Committee, the learning modules completed by the Continuing Competence Committee, the practice questions and guidelines by the Professional Practice Committee, and the complaints received this past year navigated by the Professional Conduct Committee. Kevin thanked each committee in turn for their hard work in the past year.

Motion: It was moved by Kathryn Parsons and seconded by Jen Davis that the 2021/2022 Annual Report was received. Motion carried.

6. Call for Nominations for the College Board of Directors

Marybeth Fleming spoke to the nominations process for the College Board of Directors. The nominations deadline was the following day, June 24, 2022, and Marybeth encouraged the registrants to complete an application package.

7. Registrants' Forum

Question posed by registrant:

Q. A registrant voiced a concern regarding the requirement of the Vulnerable Sector Check.

A. The Vulnerable Sector Check is an important tool that the College uses to fulfill its mandate of public protection. The College takes the position that this is a license requirement for all OTs. Any registrant with a concern about the Vulnerable Sector Check requirement, or any licensing requirement, can contact the College at any time to discuss their concerns.

8. Tentative date for the 2022 Annual General Meeting

The tentative date for the next AGM is June 22, 2023.

9. Adjournment

The meeting was adjourned at 1:00pm by Marybeth Fleming.

These Minutes were approved at the 2023 Annual General Meeting, June 22, 2023.